

Program Abuse Prevention Plan

Program:	Kasson Opportunity Services
Address:	202 5 th ST SE
	Kasson MN 55944
Date plan developed:	12/30/14

POPULATION ASSESSMENT:

1. Age range of persons receiving services: 20-78 This Program does not serve minors.

2. How will the program reduce the potential of abuse and/or harm to people related to the age of people receiving services?
 Clients are assessed when admitted for vulnerabilities and placed in a tier system. Staff are trained as to which clients are the most vulnerable and which are the most likely to invade the space of others. All areas of the center are kept easy to supervise. Staff are taught to be in attendance in all areas where the most vulnerable or most disruptive are participating.

3. Gender of persons receiving services: male and female

4. How will the program reduce the potential of abuse and/or harm to people related to the gender of people receiving services?
 Clients are assessed when admitted for vulnerabilities and placed in a tier system. Staff are trained as to which clients are the most vulnerable and which are the most likely to invade the space of others. All areas of the center are kept easy to supervise. Staff are taught to be in attendance in all areas where the most vulnerable or most disruptive are participating. Individual Abuse Prevention Plans address areas of vulnerability that all staff that work with the client are trained on.

5. Describe the range of mental functioning of persons receiving services
 Clients have diagnosis of mild to severe cognitive impairments, Autism, Mental Illness, Brain injuries, and physical impairments including cerebral palsy and seizures.

6. How will the program reduce the potential of abuse and/or harm to people related to the mental functioning of people receiving services?
 Clients' needs and abilities are assessed on admission and staff are given training on what level of assistance each client needs. Clients that need more assistance with staying safe and reporting abuse will be placed in a higher vulnerable tier requiring more staff attention while in the center.

7. Describe the range of physical and emotional health of people receiving services:
 Clients range in abilities from able to walk and care for themselves to needing full assistance with eating, toileting and participating in daily activities. There are clients that use a wheelchair for mobility primarily. There are clients that deal with Autism, OCD type behaviors, depression, and other mental illness type emotional concerns.

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8. How will the program reduce the potential of abuse and/or harm to people related to the physical and emotional health of people receiving services served?

Clients' needs and abilities are assessed on admission and staff are given training on what level of assistance each client needs. Clients that need more assistance with staying safe, caring for their basic needs and reporting abuse will be placed in a higher vulnerable tier requiring more staff attention while in the center.

9. Describe the range of adaptive/maladaptive behavior(s) of people receiving services:

For some clients adaptations are needed to do basic tasks or to take care of their basic needs. Clients served display several maladaptive behaviors including verbal and physical aggressions; stealing from others and elopement.

10. How will the program reduce the potential of abuse and/or harm to people related to the adaptive/maladaptive behavior(s) of the people receiving services served?

Clients' needs and abilities are assessed on admission and staff are given training on what level of assistance each client needs. Clients that need more assistance with staying safe, caring for their basic needs and reporting abuse will be placed in a higher vulnerable tier requiring more staff attention while in the center. Those displaying more maladaptive behaviors on a frequent or daily basis will be placed in a highly disruptive tier or tier 1. These clients will need closer staff attention and staff within site as written in their Individual Abuse Prevention Plans. Staff will need to be prepared to intervene and either physically assist the possibly abusive client or the client that is at risk of abuse to another area. Staff will be taught redirection techniques to try to defuse the situation. Staff will be taught what precursors to watch for that a client is getting upset and when to assist others out of their space.

11. Describe the need for specialized programs of care for people receiving services:

Clients require constant assistance with problem solving and staying safe in their environments. Some clients require medication and physical therapies throughout the day.

12. How will the program reduce the potential of abuse and/or harm to people related to the need for specialized programs of care for people receiving services?

Staff will be trained on ways to deescalate behavioral outbursts and using correct spoken and body language to assist a client to remain calm and safe.

Staff will be trained on Medication Administration and using the adaptive equipment in the center.

13. Describe the need for specific staff training to meet individual service needs:

Staff are trained in Vulnerable Adult Law and Policy, individual Abuse Prevention Plans, client goals and rights, Safety procedures and health procedures, Specific diagnosis trainings, Vehicle safety and transportation policies, Behavioral interventions, medical procedures and medication administration, engaging clients in activities, communication techniques, and our Mission, Vision and Values as a company. There are Staff on site trained in CPR and First Aid care.

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14. How will the program reduce the potential of abuse and/or harm to people related to the need for specific staff training designed to meet individual service needs?

Opportunity Services will ensure that staff have the required trainings to work with the people they have assigned to them to work with.

15. Describe any knowledge of previous abuse that is relevant to minimizing the risk of abuse to people receiving services:

No previous abuse accusation has been substantiated in this program.

16. How will the program reduce the potential of abuse and/or harm to people related to the knowledge of previous abuse?

Any reported potential abuse is investigated and possible causes and preventions are discussed. Staff will be retrained if warranted to prevent possible abuse as found in the investigation.

PHYSICAL PLANT ASSESSMENT:

1. Describe the condition and design of the facility as it relates to safety for the people receiving services:

The building was built in 2002. It is a one story building. The building has 3 main client areas or rooms and a kitchen area. There are switch plate operated doors in the front and 3 handicap accessible entrances on the rear of building. There are 6 restrooms and a changing room. All client areas are easy to supervise.

2. How will the program reduce the potential of abuse and/or harm to people related to the condition and design of the facility in terms of safety for people receiving services?

Staff are trained to cover all client areas so that clients that are more disruptive can be redirected from those more vulnerable. Staff are trained on which clients based on the Tier system will be more vulnerable or more disruptive.

3. Describe any areas of the facility that are difficult to supervise:

Clients that cannot be alone at anytime will need staff to stay outside of a restroom door while they are using the restroom. There are no other client areas difficult to supervise. Staff office doors will remain shut and locked during client hours.

4. How will the program reduce the potential of abuse and/or harm to people related to the areas of the facility that are difficult to supervise?

Clients that cannot be alone at anytime will need staff to stay outside of a restroom door while they are using the restroom. There are no other client areas difficult to supervise.

ENVIRONMENTAL ASSESSMENT:

1. Describe the location of the facility including information about the neighborhood and community that the facility is located:

Opportunity Services is located on the end of a dead end street. OS is in the middle of the block. To the west is Veterinary business, to the east is Storage lockers, to the north there is 5th street and then an antique business, and to the south is the OS garages and a green area then State Highway 14.

2. How will the program reduce the potential of abuse and/or harm to people related to the location of the facility, including factors about the neighborhood and community?

As some clients will walk out of the building on their own there is a door buzzer on the front doors and the backdoors have doorbells. The back doors are enclosed by a fenced area which has gates at each end. If a client were to elope and not be able to stay safe on their own staff will immediately follow them and assist them back to the center. If a client were found to be missing an immediate search of the area would commence. If they could not be found within a reasonable amount of time 911 would be called. Clients will be assisted on a walk in the community to watch for their safety.

3. Describe the type of grounds and terrain that surround the facility:

There is pavement to the south, the back is a closed in patio area and then grass, to the west is a parking lot and north is a large grass area before 5th street which is not a busy street.. There are no steps, bodies of water, or large hills around Opportunity Services.

4. How will the program reduce the potential of abuse and/or harm to people related to the type of grounds and terrain that surround the facility?

Clients needing assistance outside will be given staff assistance getting in and out of the vans. There are no concerns about the terrain unless it is weather related. When the pavement is slippery, staff will offer an arm to clients needing assistance to move about safely.

5. Describe the type of internal programming provided at the program:

Clients participate in group and individual activities for enjoyment or job training skills and community engagement activities.

6. How will the program reduce the potential of abuse and/or harm to people through the type of internal programming provided at the program?

Staff will ensure clients are involved in activities throughout the day. If they are not staying in the area of the group staff will ensure they know where they are and guide them by the hand and walk with them to where they will be safe and involved.

7. Describe the program's staffing pattern:

The ratio is 1 to 4 in the Community Living program. The ratio is 1 to 6 in the Community Work Program. The ratio in the Enhanced program is 1 to 3. There is 1 client in 1 to 1 services at this time.

